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[Approved November 6, 2006]

Minutes of the Executive Committee of the Academic Senate

October 30, 2006

St. Mary's 113 B; 10:00 AM

Present: J. Biddle, D. Biers (presiding), D. Courte, P. Johnson, W. Lockett, M. Morton, J.O'Gorman, R. Penno, F. Pestello, M. Schmitz, A. Seielstad

J. Farrelly (Faculty Board); Carolyn Phelps (Leadership UD)

Roll Call:

Eleven of the twelve members of the Committee were present.

Prayer:

D. Biers opened the meeting with a prayer by Thomas Aquinas.

Approval of Minutes:

October 23, 2006 approved with minor corrections.

Announcements:

- D. Biers welcomed C. Phelps from Leadership UD to the meeting.
- F. Pestello thanked members of the Executive Committee for their participation in a discussion about the candidates for the Enrollment Management Position.
- D. Biers reminded members of the Executive Committee that the Nov. 10 meeting of the Academic Senate is the budget meeting, and so is a University faculty meeting. All faculty are urged to attend. Materials will be distributed to the University community by November 7. The ELC meeting on October 31 will include a preliminary presentation of budget issues. Members of the Executive Committee are urged to attend the ELC meeting.

Old Business:

The following reports were received:

- J. Biddle reported for the Academic Policies Committee of the Academic Senate. The Committee will next meet on November 9.
- C. Phelps reported for the Faculty Affairs Committee of the Academic Senate. They are waiting on an updated version of the Faculty Background Check document. The hope is to have this ready for a vote of the Academic Senate in December or January. They are holding open meetings on the Promotion and Tenure document. They will also receive input from the Provost Committee that wrote this document and from the other two standing committees. The Faculty Affairs Committee will be the body to prepare the final document for consideration by the Academic Senate. There are a number of issues that will need to be decided and clarification on overlap and conflict with existing policies will need to be clarified.

- D. Courte reported for the Student Academic policies committee of the Academic Committee. They will meet on Friday.
- D. Biers reported that the Calendar Committee will send a proposal for the start of the 2007-08 academic year to the Academic Policies Committee for review at its meeting Nov. 9. The recommendation will then come to the Executive Committee before being forwarded to the Provost Council.
- D. Biers indicated that the minutes of the September 26 meeting of the Provost Council were available on the Academic Senate Quick Place. The September 10 minutes have not yet been approved and so are not yet available.

New Business:

- D. Biers reported that the students suggested for the Committee on General Education and Competencies have declined. He consulted with W. Luckett and two more students will be contacted.
- The Executive Committee discussed its role in relationship to various University-wide committees. Sometime in 2002 or 20003, the Executive Committee took over the responsibility of the former Committee on Committees. After considerable discussion it was moved and seconded to reconstitute the Committee on Committees. The motion passed unanimously. R. Penno and J. O’Gorman will work together to develop a proposal about a process of appointment and a charge for that committee. This will be considered at the November 6 meeting of the Executive Committee.

Adjournment: The meeting adjourned at 11:00 AM.

Respectfully Submitted,

Patricia A. Johnson, Secretary